



MULTNOMAH COUNTY
invites applications for:

Fleet Maintenance Technician 2

Job #:	6180-03
Opening Date:	07/07/17
Closing Date/Time:	07/23/17 11:59 PM
Salary:	\$19.73 - \$24.28 Hourly \$3,433.02 - \$4,224.72 Monthly \$41,196.24 - \$50,696.64 Annually
Job Type:	Full-Time Regular
Location:	East Multnomah County (East of 168th Ave)
Department:	Department of County Assets

OVERVIEW:

Multnomah County's Department of County Assets (DCA) seeks an experienced **Fleet Maintenance Technician 2** to complement its Fleet Services team.

Located in the [Portland metro area](#), directly across the river from downtown, [Multnomah County's Department of County Assets \(DCA\)](#), plans for, acquires, and manages county operating assets. The department coordinates use of the tools and infrastructure county employees and programs need to provide community services efficiently and effectively. Programs within the department include:

- Information Technology
- Facilities and Property Management
- Fleet, Records, Distribution, and Strategic Sourcing Services **AND**
- Administrative Services: Providing procurement and contracting, finance, budget, internal service rate-setting, capital planning, accounts payable, and other administrative services to DCA, the Department of County Management (DCM) and non-departmental agencies and offices.

DCA is a dynamic organization aligning itself with emerging industry trends. If you embrace change, see opportunity in challenges, and want to use your skills to serve the public, we want you to join our team.

Fleet Services provides vehicle and equipment purchasing and maintenance services, including offering transportation and related support services that are responsive to the needs of all agencies throughout Multnomah County. This Fleet Maintenance Technician 2 position will perform maintenance and repair on light and heavy duty equipment and vehicles to ensure minimal downtime.

Physical Requirements/Working Conditions:

- The Fleet Maintenance Technicians require regular and sustained performance of moderate physically demanding work.
- This typically involves some combination of stooping, kneeling, crouching, crawling, and or lifting, carrying, pushing, and pulling of moderately heavy objects.
- Candidates must be able to lift up to 50 pounds.
- This role is exposed to various environmental conditions, such as: dirt, dust, fumes, temperature and noise extremes, machinery vibrations, traffic hazards and potentially hazardous automotive related shop chemicals.

Diversity and Inclusion: At Multnomah County, we don't just accept difference - we value it and support it to create a culture of dignity and respect for our employees. We are proud to be an Equal Opportunity Employer.

TO QUALIFY:

We will consider any combination of relevant work experience, volunteering, education, and transferable skills as qualifying unless an item or section is labeled required. Please be clear and specific about how your background is relevant. For details about how we typically screen applications, review our overview of the selection process page.

Minimum Qualifications/Transferable Skills:

- Equivalent to completion of the twelfth grade
- Two years experience in serving, lubricating, and repairing light and heavy equipment including tire repair
- A valid driver's license
- Be able to pass a criminal records check

Preferred Qualifications/Transferable Skills: You do not need to have the following preferred qualifications/transferable skills to qualify. However, keep in mind we may consider some or all of the following when identifying the most qualified candidates. Please clearly explain on your application how you meet any of the following preferred qualifications/transferable skills.

- Completion of an approved auto repair training program
- A valid commercial driver license (CDL)

SCREENING AND EVALUATION:

The Application Packet:

1. A completed **online application**
2. Responses to **supplemental questions:** Keep in mind we may use your responses to supplemental questions as a screening tool, without reviewing the remainder of your application or attachments. The quality and strength of your answers may determine if you move forward in the process. Respond to each question completely and concisely. Refer to your relevant experience (paid or unpaid) and training.

The Selection Process: For details about how we typically screen applications, review our overview of the selection process page. We expect to evaluate candidates for this recruitment as follows.

1. Initial review of minimum qualifications using application
2. Supplemental question review
3. Online exam
4. Consideration of top candidates
5. Background and reference check

Veterans' Preference: Under Oregon Law, qualifying veterans may apply for veterans' preference for this recruitment. Review our veterans' preference page for details about eligibility and how to apply. The recruiter as listed on the job announcement must receive all required documentation by the closing date of the recruitment.

Accommodation under the Americans with Disabilities Act: We gladly provide reasonable accommodation to anyone whose specific disability prevents them from completing an application or participating in this recruitment process. Please contact the recruiter below in advance to request assistance. Individuals with hearing or speech impairments may contact the recruiter through the Telecommunications Relay Service by dialing 711.

Note: Application information may be used throughout the entire selection process. This process is subject to change without notice.

ADDITIONAL INFORMATION:

Type of Position: This hourly union-represented position is eligible for overtime.

What We Can Offer You: We offer a comprehensive array of benefits in support of your physical, emotional and financial well-being. A few highlights:

- Health insurance (medical, vision, Rx, and dental).
- Qualify for a defined benefit pension after five years of vesting? we pick up the employee's share of
- the retirement contribution (6% of subject wages).
- Generous paid leave and the ability to maintain a great work/life balance.
- Life insurance, short-term and long-term disability insurance.
- Option to participate in deferred compensation, flexible spending accounts.
- Occasional telecommuting and flexible work schedules.
- Limited travel, primarily local.
- Access to a free bus pass for the Portland metropolitan area.
- Professional development opportunities

Work Location: 1620 SE 190th Ave., Portland, Oregon

Questions?

Jenny O'meara, Recruiter
Department of County Assets
501 SE Hawthorne Blvd, Suite 400 Portland, OR 97214
jenny.omeara@multco.us
503-988-7571

Disclaimer: This announcement is intended as a general descriptive recruitment guide and is subject to change. It does not constitute either an expressed or implied contract.

Apply Online:
<http://www.multco.us/jobs>

Fleet Maintenance Technician 2 Supplemental Questionnaire

- * 1. How many years experience do you have in light (sedan, light truck, etc.) and heavy duty (dump trucks, buses, front end loaders, etc.) equipment repair.
 - Less than 2 years
 - 2 - 3 years
 - 3-4 years
 - 4 years or more
- * 2. As a light duty or heavy duty technician, choose the areas below you feel you have strong knowledge and experience in.
 - Tune Up/ Fuel Injection/ Gas/ Diesel/ Engine Work
 - Electrical/ Batteries/ Alternators/ Lights
 - Heating and Air Conditioning
 - Transmissions/ Ground Engaging Equipment
 - All of the Above
- * 3. Describe your experience providing customer service, while in the automotive or transportation repair industry.
 - I have limited experience.
 - Some dealings in this area.

- Done frequently and very comfortable doing.
- * 4. Describe your experience with automotive equipment scan tools, and online repair manual services like Alldata, Mitchell, Chilton, and others. Be specific regarding the tools and software you have worked with and how you have used them. Also note any dealership or brand specific training.

 - * 5. Please describe your basic computer skills and experience. Be specific regarding the software and programs you have worked with and how you have used it. Also be sure to note any Fleet specific software applications you have worked with.

 - * 6. Do you possess a current and valid driver's license?
 Yes No

 - * 7. Do you possess a current and valid commercial driver's license?
 Yes No

 - * 8. With or without accommodations, are you able to fulfill the physical requirements of the position, including the ability to lift up to 50 pounds?
 Yes No

 - * 9. List ASE certificates and / or auto repair training programs completed.

 - * Required Question